G.I.R.L.S. AMBASSADOR PROJECT

October 3, 2022

APPLICATION

Due Date: October 21, 2022
Please submit application using Google Form.
Summary
The G.I.R.L.S. Ambassador Project seeks to partner with neighborhood organizations in the South Bronx. Selected organizations will receive a small grant of $2,400. The person chosen as an ambassador by the organizations will also receive a stipend of $2,400 for participation. The project will run through January 2023 to engage grassroots organizations in a Train the Trainer process with the G.I.R.L.S. curriculum.

Background
Community Connections for Youth (CCFY), Inc. is a Bronx-based non-profit organization whose mission is to equip grassroots faith and neighborhood organizations to develop effective community-based alternatives to incarceration for youth. CCFY directly serves youth and families in the South Bronx and provides leadership to similar efforts across the country through training and technical assistance.

Through funding from the NYC Fund for Girls and Young Women of Color, the G.I.R.L.S. Project began about three years ago, when a team of young researchers, commissioned by Community Connections for Youth, wondered about the young femmes and womyn commonly overlooked, dismissed, and erased from conversations about the carceral state of America. How were they doing? What resources did these young womyn need? What problems were they having to address? And most importantly, what solutions did they have to offer? During our research, G.I.R.L.S. took roughly 100 surveys, 4 focus groups and 5 interviews, spending time canvasing our neighborhoods, visiting parks and beaches, making sure we documented the full breadth and depth of Bronx femmehood. In our name, Girls, Inquiry, Research, Love, Seen, (GIRLS) were the guiding principles and ethical code for our work. We worked to share back with our community our findings in both a research booklet and performance art piece, Girlz N’ Da Hood.

The G.I.R.L.S. Ambassador Project is the next iteration of our work to spread and implement our knowledge. We have created workshops and overarching curriculum for training other system-involved partners in what it means to work with girls, intentionally. This project will provide an opportunity to identify a femme ambassador within their organization to participate in a Train the Trainer experience under the G.I.R.L.S curriculum with the ultimate goal of delivering back within their organizations and community.

Scope of Work
Selected partners will be responsible for the following deliverables:

- Assign two organizational point persons, one who will serve as the G.I.R.L.S. Ambassador participating in the Train the Trainer component and an additional organizational contact who will serve as the liaison and provide supervision to the Ambassador.
- The G.I.R.L.S. Ambassador and Liaison will prepare for the onboarding process by reading and reviewing materials prior to orientation.
- The G.I.R.L.S. Ambassador and Liaison will participate in the onboarding process and attend orientation. The Liaison will also participate in the final Train the Trainer convening on Saturday, January 21st, 2023.
- The G.I.R.L.S. Ambassador will participate in the Train the Trainer component with a critical lens and perspective for feedback.
- The G.I.R.L.S. Ambassador and Liaison will seek ways to implement the learning within their organizations.
Benefits to Awardees
Selected faith and neighborhood organizations will receive the following benefits for participating in the initiative:

- A grant of $2,400 to organization for participation to be disbursed upon receipt of memorandum of understanding
- A stipend of $2,400 for the G.I.R.L.S. Ambassador from the organization to be disbursed directly by CCFY to the ambassador in two installments - midway and upon successful completion of the Train the Trainer process.
- Ongoing support and training for the organizational point persons.
- Opportunities to enhance collaboration with juvenile justice and community stakeholders around issues of youth crime and delinquency.
- Training and technical assistance on effectively engaging femme identified youth in the juvenile justice system within a positive youth development framework.

Criteria for Selection
Please keep in mind this is a two-tier selection process. Both organization and ambassador must be selected to participate.

CCFY will select representative organizations based on the following criteria:
1. Completion of all required responses in this application in the correct format and submission of all required attachments by the deadline.
2. The organization’s history of serving youth and families in the community and connectedness to the local neighborhood.
3. The organization has demonstrated a commitment to femme-identified youth.
4. The extent to which the organization’s senior leadership supports the initiative.
5. The organization’s ability to identify and assign an appropriate liaison for the initiative.
6. An assessment of the organization’s ability to integrate the knowledge and skills developed in the training into their organization.

CCFY will select an ambassador based on the following criteria:
The organization’s ability to identify a G.I.R.L.S. Ambassador that:
- is femme-identified under the age of 30
- has a commitment to this work and strong demonstrable ability to address girls in the system
- has the ability to be an ambassador for G.I.R.L.S. work in their organization and help their respective organization respond to the unique needs of femme-identified youth in their programming
- has strong reflection skills and possesses the ability to internalize the work
- can approach the Train the Trainer process with a critical lens and perspective for feedback.
- has strong facilitation and communication skills with the ability and willingness to train others
Application and Selection Timeline
The timeline for the initiative is as follows:

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<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>October 3, 2022</td>
<td>Release of Application</td>
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<tr>
<td>October 14, 2022</td>
<td>Application Q &amp; A via Zoom</td>
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<td><a href="https://cc-fy.zoom.us/j/87939240008?pwd=WjM2RDBRazE1eUtSbnhjWGo4dExaQT09">https://cc-fy.zoom.us/j/87939240008?pwd=WjM2RDBRazE1eUtSbnhjWGo4dExaQT09</a></td>
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<td>October 21, 2022</td>
<td>Deadline for applications</td>
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<td>October 24 – 28, 2022</td>
<td>Review and Scoring of Applications</td>
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<td>November 1, 2022</td>
<td>Selection Committee decides on Finalists</td>
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<td>November 8, 2022</td>
<td>Orientation, 6:00pm - 8:00pm</td>
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<td>CCFY, 369 E. 149th Street, 7th flr.</td>
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<td>November 15 — January 6, 2023</td>
<td>Train the Trainer Sessions (2 sessions per week)</td>
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<td>Training sessions - In person, Tuesdays, 6:00 - 8:00pm</td>
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<td>CCFY, 369 E. 149th Street, 7th flr.</td>
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<td>Nov. 15, Nov. 29, Dec. 6, Dec. 13, Jan. 3, Jan. 10</td>
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<td>Reflection Sessions - Via Zoom, Fridays, 10:00am - 11:00am</td>
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<td>Nov. 18, Dec. 2, Dec. 9, Dec. 16, Jan. 6, Jan. 13</td>
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<td>January 21, 2023</td>
<td>Final Train the Trainer Convening</td>
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Once finalists have been selected, CCFY will engage in a process in which Memorandums of Understanding (MOUs) are developed with selected organizations. CCFY, at their discretion and without explanation to the prospective partners, may at any time choose to change the number and amount of sub-awards offered.
Application Instructions

Please submit application via Google Form with all required attachments by October 21, 2022.

For questions on the application process, please submit inquiry via email to info@cc-fy.org. Questions need to be in by October 17, 2022. Due to the high volume of inquiries we cannot guarantee that all telephone inquiries will be answered, however, all emailed inquiries will receive a response by the date outlined above.

Application Checklist

In order to be considered for selection, applications must be received by the deadline and must include:

☐ Google Form Application

☐ Signed Organizational Leadership Assurance Form

☐ Resumes/Bios of Key Personnel (Liaison & G.I.R.L.S. Ambassador)

☐ 1 minute or less video by the applying G.I.R.L.S. Ambassador sharing about themselves and why they are a good candidate for this project

☐ Organization Materials (i.e., flyers, social media, website, brochure)

☐ Copy of 501(c)(3) letter of determination/articles of incorporation or Fiscal Sponsor Agreement Letter (see template)
G.I.R.L.S. Ambassador Project Application Questions

FOR YOUR REFERENCE ONLY - Please use Google Form to submit.

1. Legal Name of Organization

2. Organization Headquarters
   Street Address
   City, State, ZIP
   Phone
   Website
   Email

3. Senior Leader (i.e. Executive Director, President)
   First Name
   Last Name
   Position/Title
   Phone
   E-mail

4. Proposed Point Person/Liaison (please attach resume)
   First Name
   Last Name
   Position/Title
   Phone
   E-mail

5. Potential G.I.R.L.S. Ambassador Candidate (please attach resume)
   First Name
   Last Name
   Position/Title
   Phone
   E-mail

6. Is your organization incorporated?
   □ Yes
   □ No

7. Does your organization have 501(c)(3) federal tax-exempt status?
   □ Yes (attach IRS letter of determination)
   □ No (see next question)
   Year of incorporation
8. **Who is serving as your fiscal sponsor?** *(attach fiscal sponsorship agreement letter)*

   Organization Name  
   Contact First Name  
   Contact Last Name  
   Phone  
   E-mail  

9. **Annual operating budget**

10. **# of Staff**

Application Narrative:

11. **Describe your organization’s history and mission.**

12. **Why does your organization want to participate in the G.I.R.L.S. Ambassador Project? Describe your vision for femme identified youth in your community.**

13. **Describe any services your organization currently provides specifically for youth, ages 13-18. Do you have any services that currently engage femme-identified justice-system involved youth? What current services/activities are offered by your organization?**

14. **Who would you assign as the organizational point person for the initiative and why? Please describe this individual’s professional credentials as well as prior history in engaging femme-identified youth.**

15. **Describe how the organizational point person/liaison would support the G.I.R.L.S. Ambassador in the Train the Trainer process and integrating the learning within the organization.**
G.I.R.L.S. Ambassador Project

Organizational Leadership Assurance Form

The G.I.R.L.S. Ambassador Project seeks to partner with faith and neighborhood organizations in the South Bronx. Selected organizations and ambassadors will receive a small grant of $2,400 each for participation in the project through December 2022 to engage grassroots organizations in a Train the Trainer process with the G.I.R.L.S. curriculum.

If selected for a grant, our organization will commit to provide the following deliverables:

- Assign two organizational point persons, one who will serve as the G.I.R.L.S. Ambassador participating in the Train the Trainer component and an additional organizational contact who will serve as the liaison between the Ambassador and the organization.
- The G.I.R.L.S. Ambassador and Liaison will prepare for the onboarding process by reading and reviewing materials prior to orientation.
- The G.I.R.L.S. Ambassador and Liaison will participate in the onboarding process and attend orientation. The Liaison will also participate in two additional learning community sessions related to the project.
- The G.I.R.L.S. Ambassador will participate in the Train the Trainer component with a critical lens and perspective for feedback.
- Implement the learning within their organization.

Additionally, by signing below we certify that:

- The organization’s senior leadership and governing body have reviewed and approved this proposal submission.
- We support the mission of G.I.R.L.S. Ambassador Project and will make this initiative a priority for the organization.
- We agree to support the organizational liaison and the G.I.R.L.S. Ambassador assigned to the project.

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<th>Senior Leadership (Executive Director, CEO)</th>
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<tr>
<th>G.I.R.L.S. Ambassador</th>
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<td>Signature: _______________________________</td>
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Signatures Required for Organizational Leadership Assurance Form
Community Connections for Youth
369 E. 149th Street, 7th flr
Bronx, NY 10456

To Whom It May Concern:

Please accept this letter as confirmation that [Insert Fiscal Sponsor Organizational Name] will serve as the fiscal sponsor for [Insert Organizational Name] for a subgrant from Community Connections for Youth for the G.I.R.L.S. Ambassador Project. In that capacity we agree to abide by all federal, state, and local laws and regulations that apply to the management of grant funds and to the work to be undertaken with those funds.

[Insert fiscal sponsor name] is a New York nonprofit corporation qualified as exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code and contributions to [Insert fiscal sponsor name] are deductible under section 170 of the code. A copy of our federal determination letter has been included for your convenience. Please feel free to contact [Insert Name of Fiscal Sponsor Organizational Representative] at [Insert Fiscal Sponsor Organizational Representative email address] with any questions.

Sincerely,

[Insert Signature of Fiscal Sponsor Organizational Representative]

[Name of Fiscal Sponsor Organizational Representative]
[Title of Fiscal Sponsor Organizational Representative]